

2018/19 COLLINGWOOD WINTER FARMERS' MARKET VENDOR APPLICATION

The gymnasium at Trinity United Church, 140 Maple Street, Collingwood

Thank you for your interest in vending at the Collingwood Winter Farmers' Market! Please fill out this application form and submit it via email, mail or in person to the contacts listed below. Market fees will be collected upon acceptance to the market.

2018/19 Market Dates and Hours: Saturday 10:00 am – 1:00 pm, October 13, October 27, November 3, November 10, November 17, November 24, December 1, December 8, December 15, December 22, January 12, January 19, January 26, February 2, February 9, February 16, February 23.

About Collingwood Winter Farmers' Market: CWFM is managed by a volunteer board of directors made up of market vendors. CWFM places a strong emphasis on locally grown/produced food products. CWFM is a member of Farmers Market Ontario and Greenbelt Farmers' Market Network.

Vendor Selection: The CWFM is a curated market. Prospective vendors go through a screening process where preferential selection is given to the following:

- Returning vendors in good standing
- Full season vendors vs. weekly vendors

Other selection criteria includes, but is not limited to the following:

- Local and organically grown products
- Uniqueness of product offerings

CWFM does not give exclusivity rights to products or vendors. We are sensitive to maintaining a diverse product mix, and also protecting our vendors with respect to market share. The CWFM board of directors will ultimately determine the final market line up for the season. A farm inspection may be required prior to acceptance to the market.

Important Market Rules to be aware of:

- Vendors must be fully set up and ready to sell by 10:00 am each market day and remain set up until 1:00 pm. No early pack up is allowed.
- The market takes place indoors and tables are provided by the church. Vendors are responsible for cleaning up and sweeping around their booth at the end of each market.
- Parking lots are located close by and vendors must carry their market offerings and booth equipment in from the unloading area.
- If you are unable to attend a market day, you must notify the Market Manager of your absence. If you are accepted as a vendor and miss three markets without letting us know you will be away you may be removed from the market with no refund available.
- At any given time **AT LEAST** 75% products offered at an accepted vendors booth must be grown/produced or made by them. We strongly encourage vendors to achieve a higher percentage than this.

Completed applications may be sent to:

Collingwood Winter Farmers' Market
242396 Concession 16, RR#1
Neustadt, ON N0G 2M0

OR

collingwoodwintermarket@gmail.com

OR

In person to Katherine Ngui @ Aster Lane Bread OR to Darrelle Leeming @ The Wild Stand General Store

**2018/19 COLLINGWOOD WINTER FARMERS' MARKET
VENDOR APPLICATION FORM**

Contact Name: _____

Business Name: _____

Full Address: _____

P/C: _____ **Ph:** _____ **Cell:** _____

Email: _____

Website/Social Media: _____

MARKET FEES:

- o Collingwood Winter Farmers' Market Annual Member Fee\$ \$30.00
- o Full Season 4' table space @ \$340.00 (limited availability)\$ _____
- o Full Season 8' table space @ \$420.00\$ _____
- o Full Season 12' table space @ \$470.00\$ _____
- o Weekly @ \$35.00 EA.....\$ _____

LIST DATES: _____

Total Fees\$ _____

List of People Staffing Your Booth: _____

All vendors selling at the market are required to carry business liability insurance. Please include proof of insurance with your application.

PRODUCT DESCRIPTION: Fully itemize/describe products to be offered for sale in each category.

- o Agriculture
- o Baking
- o Food Concession
- o Other:

Please provide a description of products to be brought to the market that we can use for promotional and marketing purposes. Please include an image and logo along with your application.

Please indicate if you require power for your booth: () yes () no

Type of farming: () non organic () organically grown () certified organic

Name of off-site vendor and products included in your booth (max 25% of your booth):

Vendors acknowledge and agree in signing to accept full responsibility for any loss, damage or accident occurring at the Market as a result of negligence or willful default on the part of the Vendor or their employees. Having paid the appropriate space fees, I hereby agree to comply fully with these and other Federal, Provincial and Municipal laws that apply and have read and agreed to the Collingwood Winter Farmers' Market (CWFM) Rules and Regulations.

Signature of Vendor: _____

Date: _____